

The Von Hügel Institute welcomes applications from established academics, or those working in academic-related fields of public service, to become Research Associates of the Institute for a period of three years (renewable). Research Associates typically come to the Institute to pursue high level academic research, or equivalent projects, directly connected with the Institute's mission statement. The position of Research Associate attracts membership of St Edmund's College (various levels) as well as access to College and University facilities such as email and libraries. The Institute does not currently have other resources or desk space to offer Associates, though flexible work space is available across the college and university libraries.

### **Criteria for VHI Research Associates**

1. Candidates should possess a doctorate, or have equivalent experience in public life or organizations, in fields related to the mission statement of the VHI.
2. Candidates are accepted on the basis of the quality and relevance of a research proposal outlining work to be carried out in Cambridge over the three year period. Collaborative interdisciplinary projects will be particularly welcome.
3. There are two categories of associate: Senior Research Associate and Research Associate. Senior Research Associates are senior leaders in their respective academic fields; Research Associates are usually developing an excellent research profile.

### **Application**

4. There is one annual call for applications during Lent Term (deadline week 8 of Lent Term), for assessment during each Easter Term.
5. Application is by covering letter, research project statement, CV, and two supporting academic references.
6. Candidates are assessed by the VHI Committee meeting of Easter Term, successful candidates then go to Nominations Committee, and Council within the same term, ensuring admission as RAs at the start of the following Michaelmas Term.

### **Upon Appointment**

7. Research Associates are expected to carry out high level research connected with the vision statement of the Institute, attend VHI public events, apply for research grants, and assist in other ways as the Director and RAs mutually decide.
8. Research Associates are expected to produce at least one REF-standard research output, or its equivalent, a year.
9. Outputs of Research Associates will be assessed by the VHI Research Committee which meets once a year.
10. The Institute may be able to offer desk space (£400 per term, *pro rata*) subject to availability.

### **Renewal**

11. Any renewal of appointment for subsequent 3 year periods will be subject to a written report on the research activity, outputs, and further research plans submitted to the VHI Committee in the Easter Term of the expiring year.